

Action plan for Mentorship - Setting career development goals

	Objective Specific result to achieve, related to individual goal	Key Details Key growth area(s) or tasks required to achieve the objective	By When? Key milestones / dates for delivery	Results Measures of success / desired outcomes	RAG RATING
1					
2					
3					
4					
5					

Action plan summary notes

RAG (Red, Amber, Green) rating key:

- Red = no progress made, needs urgent attention to achieve objective
- Amber = work in progress, still needs some work / needs further support to achieve objective
- Green = on track, objective likely to be met by key milestone